

# SANDRA GUYER

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## OBJECTIVE

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Seeking an upper elementary or middle school teaching position in which my strengths in organizational skills and creativity can be used to enhance the learning experiences of students.

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## EDUCATION

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**Mary Baldwin College** Staunton, VA

Master of Arts in Teaching, December 2008

- Endorsements: Elementary Education (K-6), Middle School History and Social Studies
- GPA: 3.99
- Teaching Certificate: PGP-0630414

**Virginia Commonwealth University** Richmond, VA

Bachelor of Arts in Political Science, May 1992

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## TEACHING EXPERIENCE

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**Reams Road Elementary School** Richmond, VA  
*Student Teacher* Sept–Nov 2008

- Established and maintained a positive community of learners through effective classroom management and student-centered assessment practices
- Created and implemented lesson plans for all curricular areas, including multi-curricular thematic units incorporating inquiry-based methods, cooperative learning groups, and hands-on activities
- Coordinated instruction between classes and content areas for grade level team
- Supported introduction of new literacy program, including word study component, by administering and analyzing spelling inventories and using word sort activities
- Participated in administration of DRA testing and student evaluation based on results

**Chesterfield County Public Schools** Richmond, VA  
*Practicum Student* 2006–2008

J.B. Watkins Elementary: Kindergarten  
Robious Elementary: Fifth Grade  
Reams Road Elementary: First and Fourth Grade

Assisted students individually and in small groups in various activities. Presented language arts and social studies lessons and review sessions. Created bulletin board displays for student work. Evaluated student work for informal and formal assessment.

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## OTHER RELATED EXPERIENCE

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### Professional

**Ukrop's Super Markets, Inc.** Richmond, VA  
*Customer Service, Accounting, Training, and Management* 1987–1998

### Volunteer

Volunteer: Reams, Gordon, and Greenfield Elementary 2002–present  
Girl Scout Leader: Troop 832 2002–2007  
PTA Committee Member: Book Fair Family Night 2005–2007  
Assistant Coach: Girls Softball 2006  
Team Parent: Girls Basketball 2005–2006

### Technology

- Proficient in use of both Windows and Mac operating systems and MS Office Suite
- Adept in using technology resources to enhance lesson planning and student content learning
- Create and maintain content for SandraGuyer.com